

# International Brotherhood of Electrical Workers

LOCAL UNION 1579  
1250 REYNOLDS STREET

AUGUSTA, GEORGIA 30901

Phone: (706) 722-6357 • Fax: (706) 724-9792



## **IBEW 1579 Book II Referral Rules and Resign Procedures** **(Effective January 07, 2016)**

1. To be placed on the Book, or replaced on the Book, you must be unemployed and either sign in person or by fax from IBEW Local Union letter head with paid up dues receipt.
2. You can only sign Book qualified for.
3. Monthly resign beginning on the 10<sup>th</sup> and ending on the 16<sup>th</sup> of each month to maintain your place on the Book.
4. You can resign by – (can come from you or your local union)
  - a. Mail - IBEW LU 1579, 1250 Reynolds Street, Augusta, Ga. 30901
  - b. Fax to 706-724-9792 (*Keep proof of faxed resigns*)
  - c. Email to [admin@ibew1579.org](mailto:admin@ibew1579.org) \***Subject: Re-sign** (*Keep proof of resigns*)
  - d. In-person
5. Returning Referral after “call-out” will result in removal from the Book.
6. Not passing pre-employment substance screening will result in removal from the Book.
7. A “quit” or “terminated for cause” will result in having to resign the Book.
8. LU 1579 uses the 3-ding policy. Any member above the member who took the call will receive a ding. After three dings you will roll off our Book II and will need to re-sign in person to place your name back on the book.  
\*\*\* Short calls are specialty calls and are not dingable. \*\*\*

**Name:** \_\_\_\_\_

**Original Sign Date:** \_\_\_\_\_

**Page No:** \_\_\_\_\_ **Line No:** \_\_\_\_\_

For Job listings call the Job Line at 706-724-6586 or  
check our website at [www.ibew1579.org](http://www.ibew1579.org) and click on the CALLOUT button.

- LU 1579 has Day Book for job callouts. (*We do not call you regarding jobs*)
- If calls are available for Book II, they will be announced on job line no later than 10:30 am.
- Book II daybook must be signed in person or by telephone from 2 to 3:00pm when calls are available. If you accept a call, you have two days to sign and pick up your referral.
- Callouts are held M-F (when work is available) from 3:00pm until calls are filled.
- You must resign the book by the resign date period above or your name will be removed from the book.